



STATE OF MARYLAND

DHMH

Department of Health and Mental Hygiene

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – John M. Colmers, Secretary

MARYLAND BOARD OF PHARMACY

4201 Patterson Avenue • Baltimore, Maryland 21215-2299

Donald Taylor, Board President - LaVerne G. Naesea, Executive Director

Dear Permit Holder,

In summer 2007, the Maryland Board of Pharmacy announced that it would be performing inspections of pharmacies in Maryland. Currently, the Division of Drug Control performs pharmacy inspections. The Maryland Board of Pharmacy will begin performing inspections of pharmacies beginning in the July 2008. The Board has developed new inspection forms for specific types of pharmacy settings.

The inspection forms which are pertinent to your pharmacy's practice are permanently posted on the Board's website at www.mdbop.org/comply/index.htm.

The Board recommends that all permit holders and pharmacy managers become familiar with the information on the inspection forms. To expedite on-site inspections, the Board encourages permit holders to create and maintain a *Board of Pharmacy* file containing copies of all permits and licenses, on site at the pharmacy. Permit holders should also complete the applicable inspection forms at least annually and maintain them on-site. Please be sure to check website for the most recent edition of the applicable forms.

Pharmacies that implement these proactive measures may experience inspections with minimal distraction to the normal workflow of business. If the pharmacy does not maintain a separate file for documents required during inspection, the inspection process may take substantially longer.

We look forward to efficient inspections. Please send any questions or concerns regarding the inspection process to mdbop@dnhm.state.md.us, or fax to 410-358-6207, please place "Inspections" in the subject line.

Sincerely,

LaVerne G. Naesea,
Executive Director